

1. Preliminary Matters

1.1. Authority for the regulations

The COTL is a club open to all who subscribe to the club rules and regulations. The constitution of the club states:

The members of the committee are annually re-elected at the general annual meeting.

The committee can be dissolved by a 2/3 vote of the full membership at an extra-ordinary meeting.

These regulations have been approved by the committee on the understanding that as an organisation it is important that such rules are in place to protect the club and its members, and therefore authorises the committee as follows:

The Committee is responsible to its members for the running of the club and providing sufficient governance to ensure its' long term future. To this end the committee will report to the clubs members on an annual basis. The club and its accounting year ends 31st march. As part of its democratic set up the committee will be elected from the membership on an annual basis. The AGM is the forum where the members are able to judge the progress of the club and to actively participate in its' on-going activities and the re-election of a committee.

1.2. The Chairman may act through a nominee

Unless stated in the text, the Chairman may act through a nominee and therefore reference to Chairman can be assumed to be the chairman or person or persons nominated by the chairman, to act on his behalf.

2. AGM - AGENDA

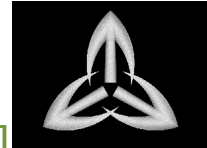
2.1. Committee members

The committee members are those members who volunteer to represent the members of the club in a forum where decisions are made on behalf of the members and the club.

2.2. Constitution

The constitution has been established since the conception of the club and is the primary premise upon which the club is founded and maintained.

2.3. Year End Review



A review of the years activity is detailed to provide members with an understanding of what has been done to progress the club within the boundary set in the constitution.

2.4. Finances

As with any organisation the Finances of the club will be prepared for review. The accounting and club year end 31st March. All accounts etc will be prepared to the end of the accounting year

2.5. Forth Coming year

The committee have prepared a schedule of events for the coming year. The commitments of the club is provided for information and provides the about to be elected committee with a foundation from which it can further develop the club for its members.

2.6. Motions

The members of the club are invited to submit motions for consideration at the AGM. These motions are discussed and votes will be cast for each of the motions. The committee can introduce motions to the AGM for the members to vote on.

2.7. Dissolution

The President is the un-elected member of the club who has the authority given to him to dissolve the committee at the AGM. The committee will be formerly dissolved by the President.

2.8. Re-election

The President is the un-elected member of the club who has the authority in the absence of an Committee to ask the AGM to elect a chairman to run the committee and to manage the election of the remaining committee members. Only nominated members will be eligible for election to committee

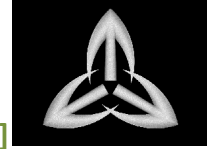
2.9. Q&A

A Q&A section is provided to allows members to discuss items in a general forum. The committee will take some of the Q&A items forward onto a committee meeting for further discussions and conclusion

2.10. Close

The chairman will close the meeting upon conclusion of the Q&A session. Minutes of the meeting will be issued to members as soon a practicable.

3. AGM - TIMETABLE



3.1. AGM

The AGM is to be arranged for as soon as practicable after the end of the club year 31st March. The AGM has to carry information relating to the previous years' activities and the annual accounts so it is not possible to have the AGM earlier than 31st March

3.2. Notification of AGM Date

The date of the AGM and the invitation to attend the AGM will be issued at least 20 days prior to the AGM scheduled date.

3.3. Motions

All members of the club are invited to submit their motions for discussion and vote via e-mail to the Chairman who will include the motion into the AGM schedule. The members are at liberty to put forward any motions that they feel would benefit the club and its members. Request for nominations will be made at the same time as the notification date of the AGM. The nominations need to be submitted prior to the AGM. A deadline for nominations will be advised by the Chairman

3.4. Nominations

Any member of the club can be nominated to be elected to the committee. The request for nominations will be made by the chairman at the same time the notification of the AGM is issued. Each nomination is to be sent to the Chairman via e-mail ideally and must carry the proposer's name and the second name to the nomination. The chairman will advise members of the closing date for the nominations.

4. REGULATIONS

4.1. AGM Attendees

The AGM is open to members of the club only. Those members who have not re-joined by the time of the AGM are not permitted to attend the AGM.

4.2. Agenda

The Chairman will follow the agenda as defined previously. There is leeway to deviate from the agenda, but in essence the agenda items must be covered in the AGM.

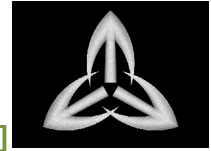
4.3. Freedom of Speech

All attendees at the AGM have the right of freedom of speech and all opinions will be sought. The Chairman has the responsibility to allow equal opportunity to all members to voice their opinions and comments etc

4.4. Minutes

May 10, 2008

[AGM PROCEDURES



The secretary will be taking notes to generate the minutes of the meeting which will be issued to the members by the Chairman in a reasonable time after the AGM